



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

December 11, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC SOCIAL SERVICES: RECOMMENDATION TO
APPROVE EXTENSION OF 2007 CONTRACT TERM FOR THE COMMUNITY
SERVICES BLOCK GRANT PROGRAM CONTRACTS
(ALL DISTRICTS) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Director of the Department of Public Social Services (DPSS) to execute amendments to the current Community Services Block Grant (CSBG) Program contracts, in substantially similar form as the attached amendment (Attachment A). The amendments will extend the contracts on a month-to-month basis until new contracts are executed, not to exceed June 30, 2008. The estimated cost of these amendments is \$2,228,641, fully funded through the State Department of Community Services and Development's (CSD) Program Year (PY) 2008 funding allocations. There is no net County cost (NCC) impact.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

A Request For Proposals (RFP) was released on August 31, 2006, for the selection and execution of new contracts for PY 2007. It was in the best interest of the County to cancel the RFP and a new RFP was released on December 18, 2006. The contracts were due to terminate on December 31, 2006. On December 12, 2006, we obtained the Board's approval to extend the current contracts on a month-to-month basis until new contracts were executed, but not to exceed December 31, 2007.

DPSS received a high volume of proposals in response to the RFP and has continuously been working on the solicitation. We are in the final phase of the evaluation and selection process.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

After we make our selections for contract award we will need sufficient time to allow proposers the opportunity to participate in the debriefings and protest process. The current contracts are set to terminate on December 31, 2007, and we do not anticipate having our final recommendations until after December 2007. In order to continue CSBG services during this period, we request the current contracts be extended on a month-to-month term, effective January 1, 2008 through June 30, 2008, or earlier, upon the execution of the new contracts.

On November 21, 2007, we obtained the Los Angeles County Community Action Board's (CAB) approval to recommend to your Board the extension of the current contracts. The CAB has advisory powers and responsibilities in the planning and development of all CSBG programs which assist the low-income people residing in the First, Second, Third, Fourth, and Fifth Supervisorial Districts.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Goal 5: Children and Families' Well-Being as measured by achievements in the five outcome areas adopted by your Board: good health; economic well-being; safety and survival; social and emotional well-being; and educational/workforce readiness.

FISCAL IMPACT/FINANCING

Should the Board approve our extension request, effective January 1, 2008, all of the current CSBG contractors who have expended all of their PY 2007, funding allocation by the end of December 31, 2007, and whose contracts will be extended on a month-to-month basis, will receive additional monthly funds from the PY 2008, CSBG Program State funding allocation not to exceed one-twelfth of their current PY 2007, funding allocation. We estimate that for these extensions the contractors will utilize a maximum of \$2,228,641, of PY 2008 funds.

The State allocation letter for PY 2008 is still pending; however, the State has indicated that the funding will remain near the PY 2007 level of \$6.38 million, of which \$4.56 million is designated for contractor costs. Each Supervisorial District's estimated allocation for PY 2008, is identified in Attachment B and each contractor's estimated allocation for PY 2008, is included in Attachment C.

The estimated costs for these amendments are fully funded by the State Department of CSD PY 2008 funds. There is no NCC impact. Funding for the current Fiscal Year (FY) is included in the Department's FY 2007-08 Final Adopted Budget. Funding for future FYs will be included in the Department's annual budget requests.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The amendments will be executed only after approval by the Chief Executive Office and County Counsel. All of the standard County provisions will remain in effect through the expiration of the amendment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will enable DPSS to continue providing CSBG services to low-income residents in all Supervisorial Districts of Los Angeles County through its CSBG network of 89 non-profit contractors. These recommendations will preclude any interruption of current services.

The cities of Los Angeles, Long Beach, Pasadena, South Pasadena, Duarte, Monrovia, Sierra Madre, Arcadia, and portions of Altadena receive CSBG funds directly. Residents in these areas will not be served under the County's CSBG Program but rather by their own community action agencies.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board Letter to the Director of DPSS.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:SS
GP:JB:lbm

Attachments

c: Executive Officer, Board of Supervisors
County Counsel
Community Action Board
Department of Public Social Services